Walsall Manor Hospital

Moat Road

Walsall

WS2 9PS

 Direct Dial: 01922 721172

Dear Colleague,

In accordance with the provisions of the National Health Service and Community Care Act 1990 and the Regulations made thereunder, the Annual General Meeting of Walsall Healthcare NHS Trust will be held on **Wednesday 8th** **September 2021 broadcast virtually using Microsoft Live Stream at 10am.**

This meeting can be viewed by the public on application – a link will be sent or available on the Trust Web-site on the day. Copies of the Annual Report and Accounts can be viewed on the Trust’s website. **Any questions must be lodged with the Trust Company Secretary no later than 9am Tuesday 7th September 2021.** If they are considered appropriate for the business of the meeting, they will be read out and responded to towards the end of the meeting.

The address to send any questions regarding the reports on the year April 2020-March 2021 is: keith.wilshere1@nhs.net

Yours sincerely,

**Prof. Steve Field, Chairman**

**A G E N D A**

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| --- | --- | --- | --- | --- |
|  | **Agenda Item** | **Lead** | **Action/Media** | **Approx. timings** |
| 1 | Introduction and welcome by the Chairman | Prof. Steve Field, Chairman | Presenter – Live | 5 mins  |
| 2 | Apologies for absence  | Prof. Steve Field, Chairman | Presenter– Live | 2 mins |
| 3 | Minutes of the previous Annual General Meeting held 29th September 2020 | Prof. Steve Field, Chairman | Presenter – Live | 8 mins |
| 4 | Matters arising from the Minutes | Prof. Steve Field, Chairman | Presenter – Live | 5 mins |
| 5 | Declarations of Interest | Prof. Steve Field, Chairman | Presenter – Live | 2 mins |
| 6 | **ANNUAL REPORT AND QUALITY ACCOUNT** |
| 6.1 | Review of the year – Annual Report Summary 2020/21 | Prof. David Loughton, CEO | Presentation – Live | 15 mins |
| 6.2 | Quality Account Summary 2020/21 | Lisa Carroll (DoN, WHT) | Presentation – Live | 15 mins |
| 7 | **ANNUAL ACCOUNTS** |
| 7.1 | Annual Accounts Summary for the year ending 31st March 2021 | Russell Caldicott (CFO, WHT) | Presentation – Live  | 15 mins |
| 8. | **GENERAL BUSINESS** |
| 8.1 | Questions from the Public and Staff | Moderated by Communications Teams. | Presentation – Live | 30 mins |
| 8.2 | Any other business | Prof. Steve Field, Chairman | Presenter – Live | 5 mins |
| 8.3 | Closing Remarks | Prof. Steve Field, Chairman | Presenter – Live | 2 mins |