



Do the best you can until you know

better. Then when you know better, do

better.



- Maya Angelou



Force for the Future

Learn all about who we are, our scope, our vision for the future, and how we can all develop through the use of research.



Preceptorship

Are you a newly qualified Nurse, Nursing Associate, Midwife or Allied Health Professional? ... Yes ... Then this section is for you!



Development Session Tables

This section shows all of the development sessions that we have on offer and those under development, as well as explain the manager's framework and Mandatory Training.

T11

Sessions: By Trust Vision

This shows all of the development sessions that relate to one of the Trust's Visions.

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Sessions: By Banding

This section breaks down all of the Development sessions by banding, showing those available now and those coming soon.



Useful Links

The Team have put together a list of helpful websites for more training and more information.



Provide safe, high quality care across all our services

Caring for Walsall

together

Work closely with partners in Walsall and surrounding areas

Use resources well to ensure we are sustainable Value our colleagues so they recommend us as a place to work

Each of our courses links with the Trust's
Caring for Walsall together vision and
we've colour coded the modules so that
you can see how they meet that vision.

Module Colour Codes:

Safe, High Quality Care

Care At Home

Partners

Value Colleagues

Resources

Force for the Future

Our Vision:

To improve overall care and performance through developing a culture where Research, Quality Improvement and Professional Development are at the core of all we do for patients. We aim to do this by improving, engaging and promoting leadership within Walsall Healthcare NHS Trust.

We hope to transform patient care and experience through an innovative clinical research portfolio, a quality improvement programme and evidence based education leading to a skilled workforce fit for the future.





Organisational Benefits

A skilled workforce will lead to less adverse incidents for the trust, less complaints and increased satisfaction with care. Being research active opens the door to generation of new knowledge and consequently reputational benefit of leading the way. As research capacity increases the organisation will benefit from an increase in income generation.

Developing Through Research

Although stereotypical depictions suggest research is conducted in laboratories, it is actually performed in virtually all subjects and relevant to all employees. Through research we seek to advance the existing body of knowledge in virtually all disciplines by process of trial and investigation/ exploration. Research can range from scientific randomised controlled trials to qualitative in depth case studies or more general population surveys.

If you are interested in developing through research we can offer advice, support and information on a variety of issues relating to research i.e. advice on setting up a research study, protocol design, top tips on delivering your research to supporting students and gaining the correct approvals to undertake research.

Clinical Benefits

Increasing our capacity for research based professional development will enable the development of new knowledge and skills. This in turn will provide clinical benefits in terms of appropriate care pathways, appropriate use of medicines and equipment and clinical teams open to development of clinical pathways based on latest evidence.

Our governance team are instrumental in the robust process of gaining approval for all studies and our clinical research nurses support wider teams in the delivery of studies.

Who are we?

We are a newly created department within Walsall Healthcare NHS Trust, formed from the amalgamation of Research and Development Department and the Professional Development Unit. We were officially launched on 20th May 2020 to co-inside with International Clinical Trials Day.

Our Scope:

- Providing clinical education to increase knowledge and skill for clinical staff providing patient care within divisions
- Supporting the delivery of research within defined clinical skills area.
- Supporting the co-ordination of quality placements for all learners linked to HEE quality framework.
- Increased placement capacity for learners through developing innovative ways of learning.

Financial Benefits

Walsall more appealing to commercial sponsors and income associated with this type of research. Increasing the number of learners placed within the organisation has an impact on the allocation of funding from HEE. Cost saving can also be realised when the clinical pathway is responsive to the emerging evidence and lessons learnt implemented from training and research findings.

- Providing Governance and Administration support to set up and deliver research studies
- Promoting research activity within the trust
- Supporting employees and students to develop research skills and develop home grown research studies
- Coaching for Walsall Healthcare Staff implementing QSIR principles into practice.



Preceptorship is a structured period of transition for the newly qualified nurse, nursing associate, midwife or allied health professional when they start employment in the NHS.

It is recognised that where preceptorship is well embedded as part of the organisational culture, there are significant benefits for newly qualified staff, teams, patients and the organisation itself.

"It's a development

programme designed FOR

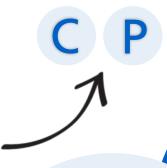
you BY you!"

At Walsall Healthcare NHS Trust we want you to shape your own Preceptorship Programme to allow you to build a bespoke programme to suit your learning needs. Within this brochure you will see courses that are marked with a "P" denoting those that are applicable to new registrants during their Preceptorship period. Each new registrant should attend at least 6 of these modules within their first year in post.

Core Competencies

If you are clinical member of staff here at Walsall Healthcare NHS Trust, you will be required by the trust to maintain a fixed group of core competencies as you progress through your professional development journey. To make it easier to identify courses that would meet your core competency requirement we have marked them with the letter "C", though not all of the core competencies will apply to your journey, so it is best to discuss which courses are best for you with your line manager or as part of your PDR.

Look out for the Preceptorship "P" and the Core Competency "C" as you continue through our brochure.



Scan the QR code to go to our website and learn more!



*This course is only available to members of staff that work in Accident and Emergency.

All Available Professional Development Sessions Bands 2 – 8

The table below shows all of the development sessions that are currently available, the colour(s) to the left of the course title denotes which trust vision the course will meet and the ticks to the right indicate which bands are able to access that

particular course.

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Professional Development Sessions Coming Soon ...

ensure that our workforce is fit for the future. The Faculty of Research and Clinical Education works throughout the year to developments into what we know as best practise, the development sessions that we provide also change and evolve to As the face of Healthcare is constantly changing and evolving due to research into new and exciting treatments or add new training courses and remove those that are no longer relevant, as such the table below shows all of the development sessions that are currently under development, that we are aiming to deliver to you soon.

Course	2	m	4	5 6 7	7	8		Course	2 3 4 5 6 7 8	3	ī	9	7	œ	
QCF Level 2	^							Customer Care	^	1	>				Ь
QCF Level 3	^	1						Conflict Resolution	^	^ /	>	1	1	/	Ь
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Research in Practice				>				Coaching and Mentorship		^	>	1	<u>\</u>	/	
Insights				>	^	>		Workforce Planning (1/2 day)					<u>\</u>	\ \	
Major Incident Training				>	>	>									

Scan the QR code to go to our website and learn more!



you like to see us develop?

What other sessions would

Remember – before deciding on any development sessions to have a discussion with your line manager!

Think about your Team as a whole ...
would attending this session benefit
your team? Would it help fulfil a
service need?

Management Framework

Coming Soon



The managers Framework will soon be implemented within Walsall Healthcare NHS Trust, the aim of this framework will be to provide a foundation of knowledge in all of the basic skills required to manage a Team. The Framework will consist of Training (virtual / face to face), e-learning, support 'How to Guides', Toolkits, Work Booklets to give a blended approach to learning.

The elements for each competency shown in the table below will give managers the knowledge, information, tools and some skills to be able to manage effectively. The idea is that they will then build on these skills as part of the Leadership Development Programme.

	Competence	Content	Delivery	SME
	Quality Improvement	Fundamentals of Quality Improvement	Training Session	Quality Improvement Team
	Managing Your Budget	Budget Setting, Pay and Non Pay Budgets, CIP Targets, Cost Pressures	Training Session, Workshops, Work Booklet, e-Learning, Toolkit	Finance
	Equality Diversity and Inclusion	TBC	Training Session, e-Learning	Resoursing, Talent and Inclusion Lead
	Excellence in People Management	HR Policies and Procedures, ESR, Recording Statoratory and Mandatory Training, Supporting Health and Wellbeing at Work, Successful PDR Coversations, Maximising Potential and Supporting Talent	Training Session, Workshops, Work Booklet, e-Learning, Toolkit	HR Operations, ESR Team, Learning and Development Team, Health and Wellbeing Team
	Inclusive, Effective Recruitment	Apprenticeships and an Anchor institution Cultural Ambassadors	Training Session, Workshops, Work Booklet, e-Learning, Toolkit, Using TRAC inc recorded How To's	Resoursing
	Workforce Intelligence	Understanding and Using Business Intelligence Reports, Using SP Charts, Triangulation of Information, Workforce Planning inc. Positions on ESR	Training Session, Workshops, Work Booklet, e-Learning, Toolkit	Workforce Intelligence
	Creating Effective Teams	Positive Conversations (Mediation), Maximising Performance, Becoming a Coaching Manager	Training Session, Workshops, Work Booklet, e-Learning, Toolkit	Organisational Development and Learning

Mandatory Training

At Walsall Healthcare NHS Trust there are a number of training Courses that are mandatory for staff members to complete, and that are monitored by their Line Managers. In the table below you will find the complete list of mandatory training courses, how they are accessed and how long that training is valid for:

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Course	Method of Access	Valid For
Corporate Update - Non Clinical Staff	e-Learning via ESR	2 Years
Conflict Management	e-Learning via ESR	3 Years
Equality and Diversity	e-Learning via ESR	3 Years
Fire Safety - Part 1	e-Learning via ESR	1 Year
Fire Safety - Part 2 (Department Training)	Undertaken by Line Manager/Supervisor	1 Year
Information Governance	e-Learning via ESR	1 Year
Safeguarding Adults Level 1	e-Learning via ESR	3 Years
Safeguarding Adults Level 2	e-Learning via ESR	3 Years
Safeguarding Adults Level 3	Virtual Classroom Session Via Teams	3 Years
Prevent Levels 1 & 2	e-Learning via ESR	3 Years
Prevent Level 3	e-Learning via ESR	3 Years
Safeguarding Children Level 1	e-Learning via ESR	3 Years
Safeguarding Children Level 2	e-Learning via ESR	3 Years
Safeguarding Children Level 3	Virtual Classroom Session Via Teams	3 Years
CPR	Via eLFH Website	1 Year
Health and Safety - Clinical Staff	e-Learning via ESR	2 Years
Health and Safety - Non Clinical Staff	Included in Corporate Update	2 Years
Infection Prevention and Control - Clinical Staff	Via eLFH Website	1 Year
Infection Prevention and Control - Non Clinical Staff	Included in Corporate Update	2 Years
Load Handling - Inanimate Objects	Included in Corporate Update	3 Years
Moving and Handling Level 2 - Patient Handling	e-Learning via ESR and Self Assessment	2 Years
Dementia Awareness	e-Learning via ESR	3 Years
Hand Hygiene	Drop In Sessions (Held in MLCC)	1 Year
Performance Development Review (PDR)	Undertaken by Line Manager/Supervisor	1 Year

It is important to note that not all courses are required by all members of staff, what is considered mandatory varies depending on whether you are clinical or non-clinical, as well as your banding.

For example you may have recently completed Safeguarding Level 1, but find that you now need level 2 upon promotion.

Provide safe, high

ovide safe, high allty care across

Walsall

Work closely with partners in Walsall and surrounding areas







In this section you can search our available courses based on the trust vision that they link to. Not every course that we have available is included here as some courses do not directly link to a vision, for a full list of courses check the table on page 7.

Safe, high quality care

Taking a Sample of Arterial Blood from the Radial

Taking a Sample of Arterial Blood from the Radial Artery, Dementia Awareness,

Tracheostomy Study Day – Acute Service,
Preceptorship Programme,
Aim Course, Training Sessions for ED Staff,
Safeguarding Children Level 3,
Level 3 Adult Safeguarding,
Advanced Care Planning & Communication Skills,
Leg Ulcer Management,
General Wound Care Training,
Digital Rectal Examination,
ICU New Starter Study Days 1 & 2,
Soft Signs of Deterioration
Nursing Associate Apprenticeship,
Quality Improvement,
Workforce Intelligence

L2 Maths and English, Vital Signs, Vital-Pac and NEWS Training, Documentation Basic Principles, Stoma Care, Blood Transfusion, Fluid Balance, Clinical Supervision, Medication Management, Administration of IV Therapies Peripheral Cannulation, Phlebotomy, Recording a 12 Lead ECG, Verification of Death, Male Catheterisation, Bladder Scanning, Pressure Ulcer Prevention and Management, McKinley T34 Sessions 1 & 2, Care of Nasal Gastric Tubes and Insertion, NMC Regulation and Accountability, High Performance Leadership for the 2020's, QI Fundamentals, RCA Process and Statements, Facilitating Group Supervision, GCP, Central Line Management



Edward Jenner,
GCP,
Nursing Associate
Apprenticeship,
Creating Effective Teams

Follow us on Twitter:



@Forcewalsall

L2 Maths and English,
Reflective Learning Basics,
Learning Styles,
Clinical Supervision,
Human Factors,
Learners in Practice Module,
Freedom to Speak Up Study Day,
NMC Regulation and Accountability,
Conflict Management,
Equality Diversity and Inclusion,
Excellence in People Management,
Inclusive, Effective Recruitment,
Creating Effective Teams



Value colleagues

Not all courses featured on this page will be suitable for your band, we recommend that you view this booklet together with your manager and decide what's best for you.



Safe Staffing Levels/Roster
Management,
Recruitment,
Performance Development
Review – PDR Training,
Managing Your Budget,
Excellence in People
Management,



Care at home

Vital Signs, Vital-Pac & NEWS Training,
Stoma Care,
Administration of IV Therapies
Peripheral Cannulation,
Phlebotomy,
Verification of Death,
Male Catheterisation,
Continence Assessment,
Bladder Scanning,
Pressure Ulcer Prevention and Management,
McKinley T34 Sessions 1 & 2,
Tracheostomy Care for Community,
Zoladex Injection,
Ear Syringing,
Nephrostomy Care,
Soft Signs of Deterioration,
Workforce Intelligence

Courses: By Banding

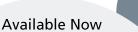
2

Available Now

L2 maths and English
Vital Signs, Vital-Pac and NEWS Training
Documentation Basic Principles
Blood Transfusion
Reflective Learning Basics
Fluid Balance
Phlebotomy
Freedom to Speak Up Study Day
Dementia Awareness
Level 3 Adult Safeguarding
Soft Signs of Deterioration
Nursing Associate Apprenticeship

Coming Soon

QCF Level 2 QCF Level 3 Mental Health First Aid Customer Care Conflict Resolution I.T Skills Development



L2 maths and English
Vital Signs, Vital-Pac and NEWS Training
Documentation Basic Principles
Blood Transfusion
Reflective Learning Basics
Fluid Balance
Phlebotomy
Recording a 12 Lead ECG
Freedom to Speak Up Study Day
Dementia Awareness
Level 3 Adult Safeguarding
Soft Signs of Deterioration
Nursing Associate Apprenticeship



Coming Soon

QCF Level 3 Mental Health First Aid Customer Care Conflict Resolution I.T Skills Development



L2 maths and English

Available Now

Vital Signs, Vital-Pac and NEWS Training **Documentation Basic Principles** Reflective Learning Basics Peripheral Cannulation Recording a 12 Lead ECG Male Catheterisation Lymphoedema care Continence Assessment Freedom to Speak Up Study Day Pressure Ulcer Prevention and Management NMC Regulation and Accountability High Performance Leadership for the 2020's Tracheostomy Study Day Preceptorship Programme Level 3 Adult Safeguarding **Advanced Care Planning and Communication Skills** Leg Ulcer Management **General Wound Care Training** Soft Signs of Deterioration **Nursing Associate Apprenticeship**

Stoma Care
Learning Styles
Fluid Balance
Phlebotomy
Learners in Practice
Bladder Scanning
Ear Syringing
GCP
Dementia Awareness
Clinical Supervision
Blood Transfusion

Coming Soon

Mental Health First Aid Customer Care Conflict Resolution I.T Skills Development Coaching and Mentorship



Available Now

Vital Signs, Vital-Pac and NEWS Training
Documentation Basic Principles
Reflective Learning Basics
Peripheral Cannulation
Recording a 12 Lead ECG
Male Catheterisation

Lymphoedema care Advanced Care Planning and Communication Skills Freedom to Speak Up Study Day Pressure Ulcer Prevention and Management

NMC Regulation and Accountability
High Performance Leadership for the 2020's

Continence Assessment
Tracheostomy Study Day
Preceptorship Programme
Level 3 Adult Safeguarding
Leg Ulcer Management
General Wound Care Training
Soft Signs of Deterioration
Digital Rectal Examination
ICU New Starter Study Days 1 & 2
Dementia Awareness

Documentation Basic Principles Reflective Learning Basics

Clinical Supervision

Stoma Care
Learning Styles
Fluid Balance
Phlebotomy
Learners in Practice

Bladder Scanning
Ear Syringing
GCP
Blood Transfusion
Human Factors

Administration of IV Therapies
Verification of Death
McKinley T34 Session 1 & 2
Care of Nasal Gastric Tubes and Insertion
Tracheostomy Care for Community
Zoladex Injection
RCA Process and Statements
Edward Jenner
Conflict Management
Central Line Management
Taking a Sample of Arterial Blood
Aim Course
Training Sessions for ED Staff

Medication Management

Safeguarding Children Level 3

Nephrostomy Care

Coming Soon

Mental Health First Aid Customer Care Conflict Resolution I.T Skills Development Coaching and Mentorship

6

Available Now

Stoma Care Learning Styles Phlebotomy Learners in Practice Recruitment PDR Training

Medication Management
Administration of IV Therapies
Verification of Death
McKinley T34 Session 1 & 2
Care of Nasal Gastric Tubes and Insertion
Tracheostomy Care for Community
Zoladex Injection
RCA Process and Statements
Edward Jenner
Conflict Management
Central Line Management
Taking a Sample of Arterial Blood
Aim Course
Training Sessions for ED Staff
Safeguarding Children Level 3

Nephrostomy Care

Peripheral Cannulation
Recording a 12 Lead ECG
Male Catheterisation
Lymphoedema care
Advanced Care Planning and Communication Skills
Freedom to Speak Up Study Day
Pressure Ulcer Prevention and Management
NMC Regulation and Accountability
High Performance Leadership for the 2020's

Continence Assessment
Tracheostomy Study Day
Preceptorship Programme
Level 3 Adult Safeguarding
Leg Ulcer Management
General Wound Care Training
Digital Rectal Examination
ICU New Starter Study Days 1 & 2
Dementia Awareness
Clinical Supervision
Safe Staffing Levels and Management
Facilitating Group Supervision

GCP
QI Fundamentals
Blood Transfusion
Human Factors

Coming Soon

Mental Health First Aid
Research In Practice
Insights
Major Incident Training
Conflict Resolution
I.T Skills Development
Coaching and Mentorship

Available Now

Peripheral Cannulation
Recording a 12 Lead ECG
Male Catheterisation
Advanced Care Planning and Communication Skills
Freedom to Speak Up Study Day
Pressure Ulcer Prevention and Management
High Performance Leadership for the 2020's
Care of Nasal Gastric Tubes and Insertion
Tracheostomy Study Day
Preceptorship Programme

Level 3 Adult Safeguarding

Bladder Scanning GCP Human Factors Phlebotomy Learners in Practice Recruitment PDR Training

RCA Process and Statements
Conflict Management
Central Line Management
Taking a Sample of Arterial Blood
Aim Course
Training Sessions for ED Staff
Safeguarding Children Level 3
Continence Assessment

Coming Soon

Insights
Major Incident Training
Conflict Resolution
Coaching and Mentorship
Workforce Planning – ½ day

Leg Ulcer Management
General Wound Care Training
Digital Rectal Examination
ICU New Starter Study Days 1 & 2
Dementia Awareness
Safe Staffing Levels and Management
Facilitating Group Supervision
Medication Management
Administration of IV Therapies
Verification of Death
McKinley T34 Session 1 & 2



Available Now

Peripheral Cannulation Recording a 12 Lead ECG Male Catheterisation **Advanced Care Planning and Communication Skills** Freedom to Speak Up Study Day Pressure Ulcer Prevention and Management High Performance Leadership for the 2020's Care of Nasal Gastric Tubes and Insertion Tracheostomy Study Day Preceptorship Programme Level 3 Adult Safeguarding Leg Ulcer Management **General Wound Care Training** Digital Rectal Examination ICU New Starter Study Days 1 & 2 **Dementia Awareness** Medication Management Administration of IV Therapies Verification of Death McKinley T34 Session 1 & 2

Bladder Scanning
Human Factors
Phlebotomy
Learners in Practice
Recruitment
PDR Training
Central Line Management
Taking a Sample of Arterial Blood
Aim Course
Training Sessions for ED Staff
Safeguarding Children Level 3
Continence Assessment

Coming Soon

Mental Health First Aid Insights Major Incident Training Conflict Resolution Coaching and Mentorship Workforce Planning – ½ day

Useful Links

The following section contains links that the Team at the Faculty of Research and Clinical Education have formulated, to provide you with additional resources to assist in your professional development.

Some of the providers that we have linked

below require membership to their site or offer a purely paid subscription service and we are in no way suggesting that memberships or subscriptions are necessary to develop, you should only sign up to these services if you feel that they will be of benefit to you and you can comfortably manage any financial requirements.

Nursing

The Royal College of Nursing is a great source of Information on courses that are available to you and how to access them. Follow this link for more information:



https://www.rcn.org.uk/professional-development/your-career/nurse/cpdand-searching-for-courses

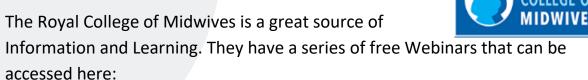
We also suggest the Future Learn website for Additional learning, as they have nearly 300 hundred courses on offer on a wide range of subjects. Future Learn operates a tiered system for their courses, you can learn for free, but only have a limited time or you can look into their paid tiers. To see the Nursing courses that Future Learn has on offer use the following link:



https://www.futurelearn.com/subjects/healthcaremedicine-courses/nursing



Midwifery



https://www.rcm.org.uk/promoting/professional-practice/webinars/

They also have their i-Learn platform that provides around the clock access to more than 120 online learning modules, it can be accessed here: https://www.rcm.org.uk/promoting/learning-careers/i-learn-and-i-folio/

All 4 Maternity is another great source of educational material for Midwives, with modules on Women and Childbearing, Foetal and post-natal development and Study Skills. This resource requires a Paid Subscription and can be accessed here:

https://www.all4maternity.com/

AHP's Physiotherapy



Members of the Chartered Society of Physiotherapy gain access to their learning hub where you can find 10-45 minute long e-learning modules designed to support continued professional development. To join the CSP use the link shown here:

https://www.csp.org.uk/join-csp

For further development we suggest taking a look at physiotherapy webinars, they are a paid service for CPD but you can access your first 8 modules for free, find out more with the following link:

https://www.physiotherapywebinars.com/

Podiatry

We recommend looking at College of Podiatry website;
membership will give access to CPD advice and profession specific courses and information. Follow the link to find out more:

https://cop.org.uk/members/#

Further Links

NHS Leadership Academy

Looking for Leadership Courses?

The NHS Leadership Academy has a number of courses on offer, there is a cost involved for the full course, but there is a number of resources available for free in order to prepare you. To look into the courses follow the Link below:

https://www.leadershipacademy.nhs.uk/programmes/

* For Leadership courses you may be able to be funded by the Trust ... Speak to your Manager about this at your next PDR *

E-Learning for Healthcare

e-Learning for Healthcare is a great resource for training, which a multitude of planned programmes ranging from Acute Medicine to Social Prescribing. To View the programmes that they have on offer use this link:



https://www.e-lfh.org.uk/



The Institute of Healthcare Management

Walsall Healthcare NHS Trust a Regional Hub for the IHM, which means that it is free to join for all trust staff.

To join IHM for free - follow the link https://ihm.org.uk/membership/join-online/ and use code IHMWM.

With Member ship to the IHM you could take courses like:

- Introduction to Mediation
- Coaching with Confidence
- Mentoring

As well as that there are a number of other benefits to becoming an IHM member, such as Regular Local Workshops, Online Webinars, Expert reports, analysis and insights and the opportunity to join special interest groups.

The IHM also make training videos that they put up on their YouTube Channel, if you'd like to see their 6 video series on High Performance Leadership follow the link below:

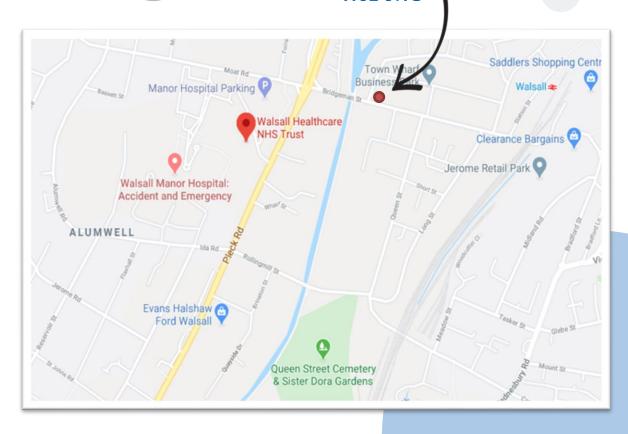
https://www.youtube.com/channel/UCMmP8FnQOZYEW8nz-wfHauQ/





If you are interested in coming to visit us at Team Force to see what we do or discuss the next step of your development journey, then we are located at:

1st Floor, Block 3, Town Wharf, Cavell Close, Walsall, WS2 9NG



You can also contact us by Telephone on:

01922 721172 Ext 5794

Or follow us on Twitter:



Scan the QR code to visit our Website.

