

**FREEDOM OF INFORMATION
DISCLOSURE LOG – Quarter 1 2010/2011**

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**6310
Lost & Found 2009**

Description of information sought:

- A list of items handed into lost and found at Walsall Manor Hospital during 2009.

FOUND PROPERTY 2009

DATE RECEIVED	DESCRIPTION	DISPOSAL
2/1/2009	MOBILE PHONE	CLAIMED
7/1/2009	YELLOW METAL LOCKET	TRUST FINANCE AFTER 6 MONTHS
7/1/2009	WHITE METAL NECKLACE	TRUST FINANCE AFTER 6 MONTHS
7/1/2009	70P	RECEIPT NO. 184434
8/1/2009	£5.00	RECEIPT NO184443
8/1/2009	CASHPOINT CARD	CLAIMED
9/1/2009	WHITE METAL CHAIN	TRUST FINANCE AFTER 6 MONTHS
12/1/2009	BLACK STRAP WATCH	TRUST FINANCE AFTER 6 MONTHS
13/1/2009	KEY	DISPOSED 11/11/09
13/1/2009	MOBILE PHONE	DISPOSED 11/11/09
13/1/2009	LADIES BLACK STRAP WATCH	TRUST FINANCE AFTER 6 MONTHS
14/1/2009	WHITE METAL EARING	TRUST FINANCE AFTER 6 MONTHS
16/1/2009	BLUE STRAP WATCH	TRUST FINANCE AFTER 6 MONTHS
16/1/2009	HOUSE KEYS	DISPOSED 11/11/09
19/1/2009	2 WHITE METAL RINGS	TRUST FINANCE AFTER 6 MONTHS
20/1/2009	GENTS WATCH	TRUST FINANCE AFTER 6 MONTHS
20/1/2009	IDENTITY CARD	DISPOSED 11/11/09
20/1/2009	CUFF LINK	DISPOSED 11/11/09
22/1/2009	KEYS	DISPOSED 11/11/09
22/1/2009	SMALL EARING	TRUST FINANCE AFTER 6 MONTHS
27/1/2009	£35.00	RECEIPT NO 184818
27/1/2009	£2.10	RECEIPT NO 184819
2/2/2009	£5.00	RECEIPTNO 184887
2/2/2009	2 KEYS	DISPOSED 11/11/09
2/2/2009	WHITE METAL CHAIN	CLAIMED
3/2/2009	YELLOW METAL BRACELET	TRUST FINANCE AFTER 6 MONTHS
4/2/2009	BANK CARD	RETURNED TO BANK
6/2/2009	WHITE METAL CRUCIFIX	TRUST FINANCE AFTER 6 MONTHS
9/2/2009	SMALL BLACK WALLET	CLAIMED
12/2/2009	ONE EARING	DISPOSED 11/11/09
20/2/2009	£21.00	RECEIPT NO 185275
23/2/2009	WHITE METAL RING	TRUST FINANCE AFTER 6 MONTHS
25/2/2009	RING	TRUST FINANCE AFTER 6 MONTHS

25/2/2009	WHITE METAL WATCH	TRUST FINANCE AFTER 6 MONTHS
26/2/2009	£10.00	RECEIPT NO 185383
27/2/2009	BRACELET	TRUST FINANCE AFTER 6 MONTHS
3/3/2009	PINK WATCH	TRUST FINANCE AFTER 6 MONTHS
4/3/2009	WHITE METAL WATCH	TRUST FINANCE AFTER 6 MONTHS
12/3/2009	MEMORY STICK	DISPOSED 11/11/09
17/3/2009	£5.00	RECEIPT NO 185759
19/3/2009	WATCH	TRUST FINANCE AFTER 6 MONTHS
20/3/2009	MANS WATCH	TRUST FINANCE AFTER 6 MONTHS
24/3/2009	£6.70	RECEIPT NO 185889
31/3/2009	PURSE £9.24	CLAIMED
15/4/2009	£10.88	RECEIPT NO 186274
22/4/2009	RING	DISPOSED 01/04/10
23/4/2009	EARING	DISPOSED 01/04/10
24/4/2009	£14.06	RECEIPT NO 186524
24/4/2009	YELLOW METAL CHAIN	TRUST FINANCE AFTER 6 MONTHS
27/4/2009	YELLOW METAL BRACELET	TRUST FINANCE AFTER 6 MONTHS
7/5/2009	KEYS	DISPOSED 01/04/10
18/5/2009	£70.00	RECEIPT NO 187137
1/6/2009	KEYS	DISPOSED 01/04/10
3/6/2009	£6.75 WATCH	RECEIPT NO 187435
4/6/2009	MOBILE PHONE	CLAIMED
8/6/2009	WHITE METAL WATCH	
15/6/2009	EARING	DISPOSED 01/04/10
25/6/2009	MOBILE PHONE	CLAIMED
25/6/2009	CHILDS WATCH	DISPOSED 01/04/10
25/6/2009	MOBILE PHONE	
29/6/2009	PURSE CONTAINING £102.60	CLAIMED
30/6/2009	£10	CLAIMED
2/7/2009	CAR KEYS	CLAIMED
6/7/2009	MOBILE PHONE	CLAIMED
6/7/2009	YELLOW METAL RING	
6/7/2009	YELLOW METAL RING	TRUST FINANCE AFTER 6 MONTHS
16/7/2009	MOBILE PHONE	CLAIMED
22/7/2009	LADIES WATCH BROKEN	DISPOSED 01/04/10
27/7/2009	KEYS	DISPOSED 01/04/10
30/7/2009	KEYS	DISPOSED 01/04/10
31/7/2009	WHITE & YELLOW RING	TRUST FINANCE AFTER 6 MONTHS
6/8/2009	WATCH	DISPOSED 01/04/10
7/8/2009	YELLOW METAL CHAIN	TRUST FINANCE AFTER 6 MONTHS
	WHITE METAL PENDENT	TRUST FINANCE AFTER 6 MONTHS
7/8/2009	£5.00	RECEIPT NO 188728
17/8/2009	PURSE & £8.93	CLAIMED
20/8/2009	YELLOW METAL BRACELET	TRUST FINANCE AFTER 6 MONTHS
21/8/2009	CHILDS WATCH	DISPOSED 01/04/10

24/8/2009	WATCH WHITE STRAP	DISPOSED 01/04/10
1/9/2009	PURSE £4.00	RECEIPT NO 189191
1/9/2009	KEY	DISPOSED 01/04/10
7/9/2009	MOBILE PHONE	CLAIMED
22/9/2009	MOBILE PHONE	DISPOSED 01/04/10
28/9/2009	NECKLACE	
30/9/2009	£10.00	RECEIPT NO 189723
13/10/2009	£2.00	RECEIPT NO 189919
13/10/2009	£27.56	RECEIPT NO 189920
13/10/2009	WATCH & RING	
13/10/2009	GENTS WATCH	
14/10/2009	£15.00	RECEIPT NO 189921
20/10/2009	PEDOMETER	
21/10/2009	£5.00	RECEIPT NO 190087
23/10/2009	BROWN STRAP WATCH	
23/10/2009	YELLOW METAL NECKLACE	
	YELLOW METAL EARING	
2/11/2009	RING	
3/11/2009	GENTS WATCH	
4/11/2009	YELLOW METAL RING	
30/10/2009	WATCH	
23/11/2009	BLACK WALLET + CASH	CLAIMED
11/12/2009	£10	RECEIPT NO 190916
22/12/2009	KEYS	
23/12/2009	£5.00	RECEIPT NO 191160
31/12/2009	£5.00	RECEIPT NO 191264

- Details of what happens to items once they have been handed in.

This property is dealt with as per the Found Property Procedure F21 which a Finance Procedure, this policy is currently under review however attached is a copy of the current approved procedure. All non valuable property is held for one month and disposed of via the portering service, due to the volume we do not have the storage facilities to keep non valuable items.

6410

Details of, and expenditure on, in house publications

Description of information sought:

- The total amount spent on in-house publications, including staff magazines, at Walsall Manor Hospital during 2009, 2008 and 2007.

Total Spend on In-house Publications (£)				
	09/10	08/09	07/08	Total
Cascade	4303	2280	2260.22	8843.22
Transition	1527.35	138	-	1665.35
GP Choices	820.25	1036.99	-	1857.24
Membership Matters	2439	360	-	2799
Total	9089.6	3814.99	2260.22	15164.81

- Details of each in-house publication

Cascade

A quarterly staff newsletter

Transition

This ad hoc newsletter was introduced in 2008/9 as a special staff newsletter giving updates on the new hospital build etc... and is emailed to staff

GP Choices

A quarterly newsletter letter sent to GP's

Membership Matters

This is a bi-annual newsletter sent to members of the public who have registered as 'members' as part of Foundation Trust

6510
Board Papers

I am writing to request details of board meetings held by your NHS Trust. “Board meetings” refers to formal meetings held by your NHS Trust and attended by board members.

To outline my query as clearly as possible, I am requesting:

1. For each financial year 2007-08 and 2008-09, and as per the definition given above, the number of board meetings held by your NHS Trust.

Number of Board Meetings held in 2007-08 – 19

Number of Board Meetings held in 2008-09 – 20

2. For each financial year 2007-08 and 2008-09, and as per the definition given above, the number of board members invited to attend each NHS Trust board meeting.

Number of Board Members invited to each meeting:

- 5 Executive Directors in attendance at each meeting
- 5 non executive directors
- 1 associate non executive director
- 4 associate executive directors

Associate Directors do not carry voting rights.

3. Details of how board members are supplied with board papers for each board meeting.

Board members are supplied with papers both electronically and in hard copy approximately 5 days before each meeting

4. An approximate figure for the average number of pages used in each set of board papers.

Each board paper has a 2 sided cover note which summarises the key issues in the main paper. An average paper including the cover note would be 5 sides of A4.

6610

Storing & Sharing of Personal Information

I am writing to request details of how your NHS Trust stores and shares personal data. “*Personal data*” is defined in the Data Protection Act (at section 1(1)), as “data which relate to a living individual who can be identified from those data; or from those data and other information which is in the possession of, or is likely to come into the possession of, the data controller and includes any expression of opinion about the individual and any indication of the intentions of the data controller or any other person in respect of the individual”.

To outline my query as clearly as possible, I am requesting:

1. Your NHS Trust’s policy on storing and sharing personal data, as per the definition given above.

[I attach the Trusts policy on ‘Administration of the Data Protection Act’.](#)

2. The specific file formats your NHS Trust uses to store and share personal data, as per the definition given above.

[We would need you to be more focussed in your request before we could provide any information. Walsall Hospitals NHS Trust comprises of 4 main divisions and numerous departments, all of which will process personal information to a greater or lesser extent.](#)

[We could hold patient information in paper/electronic format and depending on the system that would be from a database to a simple word document.](#)

[This part of the request is therefore refused, but if you are able to limit the scope and define a more specific area of enquiry we will of course do our best to assist you.](#)

6710

Recruitment Agency Costs 2009/10

1. During tax year 2009 - 2010 how many times has your organisation used private recruitment agencies to advertise for or recruit temporary or permanent staff.

Could this information be broken down by type of job/position, permanent or temporary.

Please see below table.

2. Could you supply the recruitment policy document detailing the decisions to be made when a private recruitment agency is to be used to recruit staff as opposed to other methods of advertising & recruitment.

The Trust only uses agencies to assist recruitment in exceptional circumstances. Managers have to demonstrate that the post is hard to recruit to and has been unsuccessful through the normal process 3 times before being allowed to approach an agency. Agencies must be OCG registered (which is confirmed with the Head of Procurement). Whilst there is not currently a written protocol our new appointments policy will reflect this best practice approach.

3. Could you please supply details of the fees paid to private recruitment agencies during the tax year 2009-2010 broken down by job & name of agency.

Please see below table:

Department	Post recruited through Agency	Date of Appointment	Agency	Recruitment Cost £
Planned Care	0	0	0	0
Commercial Directorate	Head of Procurement	01/10/09	Hays Recruitment	£10,000
IT	0	0	0	0
Finance	0	0	0	0
Finance	0	0	0	0
Procurement	0	0	0	0
Informatics	0	0	0	0
Unplanned Care	0	0	0	0
Planned Care	0	0	0	0
Unplanned Care	0	0	0	0
Family Health & Diagnostics	0	0	0	0
Family Health & Diagnostics	0	0	0	0
Performance	0	0	0	0
Learning Centre	0	0	0	0
Quality & Value	0	0	0	0
Quality & Value	0	0	0	0
Corporate Affairs	0	0	0	0
Communication	0	0	0	0
Medical Staffing	Clinical Fellow Paeds	4th May 2010 (subject to visa application)	HCL International	£11,000
Total Costs				£21,000

6810

Tissue Viability & Infection Control Nursing

For the financial years 2006-07, 2007-08, 2008-09 and quarters 1 and 2 2009-10:

1. For each time period how many whole time equivalent Tissue Viability Nurses were employed by the Trust?

Please see answer for question 2 below.

2. What nursing grades were the Tissue Viability Nurses employed by the Trust?

2006/7	1 (Band 7) 20 hours per week 1 (Band 6) 20 hours per week
2007/8	as per 2006/7
2008/9	as per 2006/7
2009/10 (Q1)	as per 2006/7
2009/10 (Q2)	as per 2006/7 with the addition of 1 full time Band 8a

3. What was the average, shortest and longest waiting time for patients to be seen by a Tissue Viability Nurse following receipt of a referral?

This data is not recorded.

2006/7 – 2009/10 (Q1)	Tissue Viability Nurses provide a 5 day service (with the exception of annual leave, sickness absence and study leave)
2009/10 (Q2)	New patient referrals seen within 24 hours Monday to Friday. Follow up review of complex patients weekly, dependant on condition

4. How many patients were seen by a Tissue Viability Nurse at the Trust in the given time periods?

2006/7 – 2009/10 (Q1)	Data not recorded
2009/10 (Q2)	Data collected from June 2009 = 61 patients

5. For each time period how many whole time equivalent Infection Control Nurses were employed by the Trust?

Please see answer for question 6 below.

6. What nursing grades were the Infection Control Nurses employed by the Trust?

2006/7	2 (Band 7) 1 (Band 6)
2007/8 Apr - Aug 07	1 (Band 7)

Sept – Dec 07	1 (Band 6) 1 full time post vacancy (Band 7) 1 (Band 7)
Jan 08 onwards	2 full time post vacancies: 1 (Band 6) and 1 (Band 8a) 1 (Band 8a) 1 (Band 7) 1 (Band 6)
2008/9	1 (Band 8a) 1 (Band 7) 1 (Band 6)

7. What was the average, shortest and longest waiting time for patients to be seen by an Infection Control Nurse following receipt of a referral?

Infection Control Nurses do not have patient referrals, they advise the staff looking after the patient. If advice is requested it is dealt with at the time of the request.

8. How many patients were seen by an Infection Control Nurse employed by the Trust over the time period specified?

Infection Control Nurses do not have patient referrals, they advise the staff looking after the patient.

Since there are no referral letters or clinics it is not possible to say how many patients the infection control team saw or advised on during this time period.

9. What was the incidence of pressure ulcers at the Trust (preferably expressed as a number per 100,000 bed days)?

2006/7 – 2007/8	Data not available
2008/9	overall point prevalence = 11.74% of which 8.13% facility acquired pressure ulcers
2009/10 (Q1)	Not recorded
2009/10 (Q2)	overall point prevalence = 5.43%, of which 2.1% facility acquired pressure ulcers

7010

Use of job title 'Ward Sister'

1. Does the hospital still use the job title 'ward sister'.

The term 'ward sister' has never been used within Walsall Hospitals NHS Trust. However the job titles of 'Sister' and 'Senior Sister' are used

2. If not, what has the job title been changed to - eg 'ward manager', 'modality manager'.

N/A

3. If no to question 2, when roughly did this change happen.

N/A

4. Again if no to question 2, why did this happen - eg term believed to be old fashioned, politically incorrect, not descriptive of role etc.

N/A

7110

Details of Lead for Integration of Community Providers

Could you please let us know who are the main people dealing with the integration work. Due to the scale of this project, it would be very beneficial for us to know who the person is and their contact details. If you cannot provide this then the persons job title and department contact number would suffice.

Walsall Hospitals NHS Trust Lead for the integration of community providers is Sue James – Chief Executive. Sue is contactable on 01922 721172.

7310

Construction procurement & frameworks

1. How you procure Construction Consultancy Services

Consultancy – from an approved list which until recently was prepared by The Estates Business Agency the Trust will develop its own although the majority now done via the Project Agreement with Walsall Hospital Company

2. How you procure Construction Contractors

Small works via Project Agreement other by P21 which is National framework agreement. Start and finish dates of agreements on frameworks via NHS Estates Dept of Health.

3. If by your own framework, please tell me:

The titles and content of the relevant frameworks
Who is on the current frameworks
The start and end dates of the frameworks
Any possible extension periods to the frameworks

The name and contact email of person responsible for the frameworks.

For further information please contact:

Mr David Lawson
Commercial Director
Walsall Hospitals NHS Trust

Email: dave.lawson@walsalhospitals.nhs.uk
Phone: 01922 721172 (ask for by name)

7410

Clostridium Difficile testing

1) Does the Trust currently provide in house laboratory testing for Clostridium difficile on stool samples?

If not, is there an arrangement for samples to be processed elsewhere? eg another NHS Trust or private external laboratory?

Yes - we test for *C.difficile* 'in house'.

2) Is testing for Clostridium difficile available 7 days a week in the Trust?

Yes - we test 7 days / week.

3) As at 21st April 2010 please provide the exact method of testing for Clostridium difficile used in the laboratory. If a commercial kit is used please state the name and manufacturer eg Meridian Premier Toxins A/B Enzyme Immunoassay.

EIA method. Kit used - 'Techlab C.diff tox A/B 2'.

4) Please provide the Standard Operating Procedure used in the laboratory for testing of Clostridium difficile

SOP attached.

5) How many sample were submitted to the laboratory for testing of Clostridium difficile in 2008 (1st January 2008 to 31st December 2008), and how many of these tested positive?

2008 figures:

Total No tests for C.diff' - 2372.

Number of positives - 182.

6) How many sample were submitted to the laboratory for testing of Clostridium difficile in 2009 (1st January 2009 to 31st December 2009), and how many of these tested positive?

2009 figures:

Total No of tests for C.diff' - 2192.

Number of positives - 99.

7610

Staffing & Absences

1. What is your most current WTE figure for Staff in Post? Broken down into clinical staff and other staff if possible.

Staff Group	FTE
Professional & Scientific	69.75
Additional Clinical Services	380.60
Administrative and Clerical	536.09
Allied Health Professionals	98.55
Estates and Ancillary	303.06
Healthcare Scientists	83.83
Medical and Dental	313.08
Nursing and Midwifery Registered	737.15
Students	9.00
Total	2531.11

2. What is the trusts annual staffing establishment cost for 2009/10 (actual spend, not budget)? Broken down into clinical staff and others staff if possible.

The figures within the below table are actual pay figures, split by division – planned, unplanned etc....and they are split by type – medical staff, nursing & midwifery etc....

	Planned	Unplanned	Family Health	Corporate	Estates	Grand Totals
	£000's	£000's	£000's	£000's	£000's	£000's
Admin & Clerical & Mgt	3879	2438	2382	6881	1740	17320
Ancillary	3101	3885	1192	37	6478	14693
Medical	9185	14936	7383	665		32169
Nursing	7792	14083	9345	976	43	32239
Estates & Other					59	59
PAMS	1011	1218	2367			4596
PTB & Scientists	830	668	4746	353	119	6716
Totals	25798	37228	27415	8912	8439	107792

3. In the financial year 2009/10, how many days were recorded as lost to staff absence?
67962 days were lost to staff absence in 2009/10

4. In the financial year 2009/10, how many days were recorded as lost to staff SICKNESS absence?
Of the 67962 staff absences recorded 46139 days were lost to staff sickness in 2009/10 (68% of total absences)

7710

Supply, service & repair of hoists, slings and beds

The Supply, Service, Repair/Maintenance of Hoists, Mattresses and Beds

1. Contract Renewal Date
2. Contract Term
3. Contract Value for Full Contract Term

Hoists:

The hoists are maintained as part of the PFI contract, Skanska Facilities services are responsible for this. This is a 30 year contract

Purchase Mattresses & Beds:

Current Supplier: Huntleigh Healthcare – A major bulk order was placed for these items during 2008 against an NHS Supply Chain framework agreement

Ad-hoc replacement will be primarily mattresses via the latest NHSSC Framework.

Maintenance of Standard Hospital Beds:

Current Supplier – Huntleigh Healthcare

Covered under a local contact: 'Comprehensive Managed Bed & Pressure Area Care' (NB

Contract covers several elements not just maintenance of beds)

Contract Term: 5 Years, from 1st Jan 2008 to 31st Dec 2013

Contract Value for this element only is: £146,250 over 5 Years

(Overall Value of entire contract is £882,423 over 5 Years)

7810

Swine Flu

How many people attended hospitals run by the trust as a result of the swine flu virus between April last year and February this year.

We don't have records from April last year, but we do have copies of flu sitreps from 6/7/2009. Numbers of new admissions for patients being treated for swine flu type symptoms (as patients would have had treatment started before a swab result was returned) are recorded on this and a manual count of our copies of the returns yields 119.

How many people tested positive for the virus and please also state how many died after contracting it.

IPCT records from ICnet show 54 positive patients

2 patients had an outcome of "patient died" although without checking the death certificates we cannot confirm whether this was due to swine flu or another problem.

8010

Survey of perineal tears and obstetric practice in the UK

We would appreciate if you would kindly complete this short but important survey. This is not a research project. The information would help us to establish accurate prevalence data and establish the current national practice regarding follow-up of third and fourth degree tears. The information would then be disseminated to allow individual units to set standards within the maternity dashboard.

Thank you.

1st January – 31st December 2009

Name of Hospital / Unit MANOR HOSPITAL				
Address MOAT ROAD, WALSALL, WS2 9PS				
	Total	Primiparous	Multiparous	Don't Know
All Births	3622	1487	2135	
Vaginal deliveries	2228	749	1479	
Forceps deliveries	172	138	34	
Ventouse deliveries	225	173	52	
Failed ventouse → Forceps deliveries	1	1	-	
Elective caesarean section	357	62	295	
Emergency caesarean section	637	363	274	
Second degree tears	656	302	354	
Sutured second degree tears	646	299	347	
Episiotomies	516	403	113	
Third degree tears	64	54	10	
Fourth degree tears	0	-	-	
Type of Hospital / Unit? DGH	Midwifery Led Birth Centre NO	Obstetrician Led Birth Centre YES	State Other	

Is midline episiotomy performed in your Unit?		YES		
How are third and fourth degree tears classified for data collection?				
3 rd degree tears	3 rd & 4 th degree tears separately	Grade 3a, 3b, 3c, 4 th degree	Don't know	
Do you have a designated perineal clinic?		SEEN BY CONS IN OWN CLINICS	No	
If yes, is it		Midwifery led	Obstetrician led	Other
Please kindly provide names of perineal clinic leads and designation				
Name:				
Contact Address:				
Email:				
If no, how are women with 3 rd & 4 th degree tears followed up? As above				
Community midwives	GP	Hospital antenatal clinic	Others – please state	
What maternity data system is used in your Trust PMS				
Protos	Terranova	Euro king	Others	
Any further comments:				
Please note the following:				
<ul style="list-style-type: none"> • Taking Multiparous as being mothers who have had 1 or more previous Live/previous Still births recorded on the maternity questions • Tears sutured determined by using field 'SuturedBy' and excluding records that indicate pt refused/declined etc. 				
Kindly provide the following information in case we need clarification:				
Your Name: Karen Palmer				
Contact Details: 01922 721172 ext 7729				
Email Address: Karen.palmer@walsallhospitals.nhs.uk				

8110

List of contractors, suppliers and consultants re: hospital redevelopment

Please may I request an up to date list of all contractors, suppliers and consultants that have worked / working on / supplied to the redevelopment of hospital to include:-

Womens and Childrens Centre with:

20 bed gynaecology ward. 8 day spaces.

Assessment Unit.

Outpatients Clinic.

Three theatres (Shared with Childrens)

Children and Younger Peoples facility is to include - 37 Inpatients beds.

Assessment Unit.

Outpatients Clinic.

Diagnostic and Treatment Centre with:

36 generic consultation rooms.

Specialist Outpatients.

16 overnight stay beds/36 day beds/trolleys.

Four theatres.

Three Endoscopy rooms.

Diagnostic support facilities.

South Wing Replacement including:

135 beds.

Integrated therapy suite.

Support accommodation.

Pathology Department including:

Haematology, Microbiology and Biochemistry facilities.

Multi Professional Education Centre including:

Library with IT access.

Lecture theatre for 120 plus students.

Seminar rooms for 10-50 students.

Support facilities for junior doctors and medical students.

Two clinical skills laboratories.

Clinical IT skills laboratories

within the past 18 months, please include phone numbers where possible. (Manor Hospital, Moat Road, Walsall)

The suppliers for the new hospital are a Skanska responsibility the Trust does not hold this information, therefore we are unable to process your request under Freedom of Information. We would suggest that you contact:

The Walsall Hospital Company PLC
Project Office
Pleck Road
Walsall
WS2 9ES

8310

Work Experience (Clinical Staff)

1. I would like to know whether the hospital has any work experience placements for graduate nurses/doctors

The Trust has no records of any work experience placements being undertaken for clinical staff.

2. If yes to question 1, I would like to know how long these have been running.

N/A

3. If yes to question 1, I would also like to know whether the nurses or doctors are paid any wage for their time or reimbursed for travel expenses at all.

N/A

4. If yes to question 1, I would like to know how many nurses or doctors have taken up the scheme and roughly what level they are at - eg. recent graduates

N/A

5. Finally, I would like to know whether the hospital has asked staff to work unpaid for any period of time to help ease budget constraints or reduce the risk of redundancies

No

6. Similarly I would like to know whether the hospital has asked staff to take any unpaid leave.

No

8510

Lease Cars

Please provide a list of any company cars currently being provided through car leasing schemes to your employees. Please include the make of each car, the model, the name of the employee who is leasing the car and/or their position. Please also provide details of the terms of any car leasing agreements.

Please see the table below for information on car leasing schemes currently in operation within Walsall Hospitals NHS Trust:

Position	Make	Model	Lease Term	Lease per annum
CEO	Land Rover	Freelander TD4	3 yrs	£7,086.96
Deputy CEO/Director of Nursing	Ford	S Max 2.0D	3 yrs	£3,632.48
Community Midwife	Peugeot	308 1.6 Hdi	3 yrs	£2,325.40
Community Midwife	Peugeot	207 1.4 Sport	3 yrs	£1,962.75

8610

Lease Cars & Audited Account (0708)

Can you please email me a copy of your 2007/8 annual Report, containing the Annual Accounts.

A copy of the 2007/8 Annual Report is available on our website. Link as below:

<http://www.walsalhospitals.nhs.uk/WalsallHospitals09/AbouttheTrust/Publications.asp>

The Car Benefits in Kind increased from 3400 to 9200 from 2007/8 to 2008/9, do you have information to show what this increase represents.

This increase is due to a new lease being taken up in June 2008

There were no paid business miles in 2008/9 for the CEO, but £185 of business miles in 2007/8. If the CEO had a lease car, why were there business miles paid in 2007/8?

In 2008/9 the CEO was paid £387 in Lease Car Miles, but no Lease Car Miles in 2007/8 when she had a lease car. Is there information to show why there were no lease miles paid in 2007/8?

In answer to the two questions above:

Business Miles in 2007/8 were actually paid as lease car miles but under the old expenses system the report showed business miles i.e. the CEO has been paid lease car miles in all years (not business miles)

8710

Policies re: Food, flowers etc... on wards

Does the hospital have policies in place preventing food such as fruit, chocolate or biscuits being brought onto hospital wards?

If yes, what are these policies - for example are any foods banned from wards for hygiene reasons or to prevent the spread of disease?

The Trust has a Food Hygiene policy.

The following text relevant to the request is taken from the policy:

Because of the dangers that can result from eating incorrectly cooked/stored food stuffs the practice of relatives bringing the foods into the hospital must be discouraged. If there is no alternative the following procedure must be followed and the action taken recorded in the patients' notes.

- i) All foods must be consumed while the relative is present and the residue must be taken away and disposed of.
- ii) The ward staff cannot warm or reheat any food, or dispose of any uneaten food.
- iii) Unconsumed food must not be stored within the ward refrigerator.
- iv) The relative must be made aware of their responsibilities towards food safety.

Appendix 2

**WALSALL HOSPITALS NHS TRUST
IMPORTANT NOTICE TO PATIENT'S RELATIVES**

You are asked to assist Medical and Nursing staff by not bringing high risk food stuffs into the Hospital for your relatives.

We are happy for you to supply washed fresh fruit, wrapped confectionery and bottles of juice and squash. However, the following **MUST NOT** be brought into the Hospital because of the dangers from eating incorrectly cooked and stored foods:

- COOKED MEATS AND POULTRY**
- EGGS AND EGG DISHES**
- SALADS**
- CREAM CAKES**
- MEAT PIES**

You are requested to discuss arrangements for special occasions e.g. birthdays with the Ward Manager before any food is brought into the Hospital.

If your relatives have problems with the in-house food service, please talk to the Ward Manager. While the Hospital must adhere strictly to food hygiene regulations, Nursing staff are in a position to agree with relatives for food to be brought into the Hospital as long as it is eaten immediately and not stored in the Patients locker or in the ward refrigerator. We cannot allow any unconsumed food to be left on the ward, it must be consumed whilst the visitors are present and any uneaten food taken away.

Your co-operation in this matter will be appreciated.

MRS S JAMES
CHIEF EXECUTIVE
WALSALL HOSPITALS NHS TRUST

Does the hospital have policies in place preventing other items such as flowers or greeting cards being brought onto wards?

If so, what are the reasons for these policies being in place - hygiene, etc.

There is no infection control policy that restricts these items, however the C.difficile unit operational policy (owned by unplanned care) to keep the environment clean and clutter free to assist with maintaining a clean environment.

There are, however, local (informal) agreements that wards do ban flowers from Health & Safety perspective. Cards are allowed, however they must be confined to the lockers next to the beds.

8910

Transplants (EU private patients)

1. How many operations have been carried out at the hospital involving transplants with NHS-donated organs for European Union patients on a private basis using NHS for each of the years

a) 2009

b) 2008

c) 2007?

2. If possible I would like to know the type of operation eg, liver transplant, heart transplant etc.

3. If possible, I would also like to know how much money the hospital received for each operation.

Walsall Hospitals NHS Trust have not carried out any Transplant procedures that match the criteria specified by the terms of the request. Therefore our response to all questions is 'not applicable'.

8810

Catering Services & Costs 2009/10

Under the provisions of the Freedom of Information Act 2000 could I please request the following information:

1. A list of the suppliers for the financial year 2009-2010 on catering services (including till systems for canteens).
2. Where possible, the amount of money spent with each of these suppliers during this financial year.

Please see below table:

Food Supplier Values 2009/10	Value	Notes
Redbridge (Fruit/Salad/Veg)	£60,404	
Fletchers (Bread/Cakes)	£14,246	
Punjab Kitchens (Asian/Caribbean/Puree meals)	£34,104	
Robert Wiseman Dairies (Milk)	£75,853	
Allied Bakeries (Bread)	£33,522	
AAH (Dietary Supplements)	£9,086	
Brake Bros (Frozen/Chilled food)	£62,824	
Brambles (Dining Room Sandwiches)	£17,552	
Midlands food (Cooked/Raw meat)	£21,672	JUL09 - MAR10 ONLY
Snack Away (Patients Sandwiches)	£39,530	OCT09-MAR10 ONLY
3663 (Frozen/Chilled food)	£30,173	
Summers Poultry (Halal Chicken)	£2,255	
Hagesude Bosse (Parsley Sauce)	£4,214	
Diatry foods (Jelly)	£2,292	AUG09-MAR10 ONLY
Nutripak (Disposable Food Containers/Film)	£16,163	JUN09-MAR10 ONLY
Anglia Crown (Patient Food)	£270,044	
Nobisco (disposables)	£32,752	
Supply Chain - Alfreton	£184,589	
Brake Bros - Supply Chain	£74,750	
3663 - Supply Chain	£41,193	
TOTAL Mar 2009 to Apr 2010	£1,027,219	

9010

A&E Middle Grade Doctors

1. How many middle-grades doctor posts on your middle-grades rota are filled by substantive staff?

Walsall Hospitals NHS Trust has 8 middle grade posts on the middle grade rota filled by substantive staff

- 1a How many of the middle grade rota posts are non-training (non-numbered) posts?

All 8 posts are non-training posts

2. How many of the non-training grade middle-grade doctors on the rota have been appointed by through Trust appointment panels, as opposed to locums?

6 of the non training middle grade doctors on the rota have been appointed through Trust appointment panels (2 posts are currently vacant)

3. How much, in the last financial year, did the hiring of locums for vacant middle-grade posts cost the Trust?

The hiring of locums for vacant middle grade posts costed circa £270,000 in the last financial year

4. How many times have you tried to recruit to these vacant posts?

The vacant posts have gone out to recruitment several times

5. Have you made any attempts at overseas recruitment?

No attempts have been made to recruit from overseas.

On-site cover over night

1. Do you have a middle-grade doctor on-call, on-site overnight?

Yes, the Trust does have a middle grade doctor on-call and on-site overnight

2. Have there been any occasions over the past 12 months when it has not been possible to have a middle-grade doctor on-call on-site overnight?

There have been no occasions in the past 12 months where on-site on-call for a middle grade doctor was not possible

3. If so, how many times has this happened?
4. How has the problem most commonly been resolved?
5. If there is more than 1 ED in your Trust, please give separate information for each

The answer to questions 3-5 is not applicable

9210
Maternity Statistics

Please would you be able to supply me with the total number of live births within Walsall Manor Hospital between January – December 2009. If any information is available on the number of home births associated with the hospitals that would be great too.

For babies delivered between 01/01/2009 to 31/12/2009

Live Births 3647
Home Births 32

The above groups are not exclusive - the live Births figure is an overall total and includes live home births.

9510
Trade Unions

1. The total amount of money paid to all trade unions for financial periods 2008-09 and 2009-10. Where possible this should be broken down by the individual payments to each trade union by name, however if this disaggregated information is not available please continue to provide a total figure for union payments.

Total Trade union contributions (i.e. membership contributions deducted from payroll) for:

08/09
 TGWU £294.92
 AMICUS £2,919.65
 UNISON £126,390.50

09/10
 TGWU £305.43
 AMICUS £2,649.50
 UNISON £126,561.77

No other payments have been made to Trade Unions by Walsall Hospitals NHS Trust.

2. The amount of paid staff time, in terms of full-time equivalent staff numbers (FTE), spent working on behalf of a trade union – this is sometimes called 'Trade Union facility time' - in the financial periods 2008-09 and 2009-10. Where possible this should be broken down by each trade union by name, however if this disaggregated information is not available please continue to provide a total figure for staff time.

UNISON 1 FTE (1 staff member at 0.7 FTE, 1 staff member at 0.3 FTE)

9310

Decontamination

1. Please state whether your Trust uses onsite or offsite decontamination services to clean surgical instruments, whether it is self supplied by your Trust or contracted to a private company/another NHS Trust.

The Trust has an onsite decontamination service and is self supplied by the Trust.

2. Please state how much your Trust spent on services for the decontamination of surgical instruments in the 2009-10 financial year (process spending excluding capital if possible).

Expenditure: £881,305. Please note this is a direct cost and does not include overheads etc.

3. If the Trust has its own decontamination unit, please state the number of staff (full time equivalents) currently employed in the unit.

26.12WTE

4. Please state the defect rate on decontamination services in 2009, defects are defined according to the current practice in your decontamination unit.

Only 2 defects recorded and they were for damage Wraps.

5. Please state whether there were any incidents in 2009 when your Trust had to cancel an operation because surgical instruments were not available due to decontamination failures.

No incidents of cancelled operations were recorded due to surgical instruments not available.

6. Please state the surgical site infection (SSI) rate in your Trust in 2009, including both inpatient and re-admission.

Total Hip replacement

3 infections out of 49 operations.

= 6.1%

Total Knee replacement

2 infections out of 77 operations.

= 2.6%

Repair of Neck of Femur

2 infections out of 36 operations.

= 5.6%

Some of these are readmissions although they are not separately reported in the figures.

7. Please provide an estimate of the total number of DIN's processed through the decontamination unit per annum. If you are unable to provide this data in DIN's then number of trays and supplementary would suffice.

Item	Quantity
------	----------

Supplementary	155,474
Theatre Trays	48,044

8. If the Trust has its own decontamination unit, please state the next due date for equipment replacement (washer-disinfectors and sterilisers). Also please state whether the Trust has any ongoing plans to renew/upgrade the decontamination facility.

The Trust is currently reviewing the decontamination service as part of its estates strategy.

9. If your Trust has its own decontamination unit, please state whether the unit is compliant with Medical Device Directive 93/42EEC (MDD) and if it provides services to any 3rd party user in local area (e.g. PCTs)

The unit is fully compliant to Medical Device Directive 93/42EEC and provides services to PCTs.

9610

Children treated with atypical antipsychotic drugs

A) The number of patients who are children (under 18s) who have been treated with atypical antipsychotic drugs in the last 12 months.

No children under the age of 18 have been treated with atypical antipsychotic drugs in the last 12 months by Walsall Hospitals NHS Trust

B) could you also let me know the increase in prescribing of atypical antipsychotics to children on the previous 12 months.

There has been no increase in the prescribing of atypical antipsychotics to children

C) Could you let me have the percentage of child patients on each atypical (eg Risperidone, 50%) Please could you also break down the figure in (A) by:

- a) Number of children under age 5 and between 5 and 10;
- b) Number living in residential care homes;

Response as per question A.

9410

Public Health Funerals

1. The total number of public health funerals (where the deceased has no relatives or there is no one else willing to pay) that your Trust has undertaken for the financial years between 2007 and 2010

2009/10	73
2008/9	65
2007/8	no figures available

2. The number of public health funerals that your Trust has undertaken by gender for the past 3 financial years

2009/10	8 male, 5 female, 60 infants
2008/9	7 male 2 female, 56 infants
2007/8	no figures available

3. The number of public health funerals that your authority has undertaken by age for the past 3 financial years

2009/10	Infants under 28 days	60
	Adults age 54 – 90	13
2008/9	Infants under 28 days	56
	Adults age 36 – 81	9
2007/8	No figures available	

4. Since April 2009, how many cases have there been where family and friends refuse to finance or make arrangements for their relatives funeral?

No detail available to date

5. How much have the burials/cremations cost the trust broken down by year for the last three financial years?

2007/2008	£22,796.29
2008/2009	£20,638.50
2009/2010	£35,853.00
Total	£79,287.79

6. How much does your trust typically (average cost) pay for a Public Health Funeral?

Based on 09/10 total value divided by total funerals = average of £491 per funeral

7. What does your Trust provide at a Public Health Funeral?

The arrangements made by the hospital provide for either a burial or cremation with the provision of hearse and a service by the Hospital Chaplain.

In the case of the infants the arrangements are made in conjunction with the parents and in exceptional circumstance a car will be provided in addition to the hearse and they are offered the choice of cemetery and either burial or cremation

8. What relationship do you have with your local council(s) regarding funerals of this nature?

Hospital are responsible for the cost of funerals were no relatives are known and the patients die in the hospital, Environmental Services are responsible for deaths in the Community.

**10210
Orthopaedic Funding**

The funding includes the following

- All orthopaedic medical staffing
- Drugs & Patients Appliances budgets
- Ward pay and non pay budgets for the two orthopaedic wards
- Medical Secretarial costs

Year	2007/08 £	2008/09 £	2009/10 £	2010//11 £
Orthopaedic Funding	4,251,308	4,431,087	4,625,518	4,837,233
Consultants	WTE 7.10	WTE 7.10	WTE 8.10	WTE 8.10
Qualified Nurses	28.23	27.23	28.08	27.89
Un-qualified Nurses	28.96	28.96	31.86	34.12
Total Nurses	57.19	56.19	59.94	62.01

9710

Costs & Suppliers 2009/10

A copy of the audited accounts for 2009/10

This information is exempt under following exemption:

Exemption 21 states: information intended for future release is exempt from disclosure under the Act.

The audited accounts will be released, along with the annual report for 2009/10 in early July 2010 (following our Annual General Meeting)

Suppliers and costs for the following:

The following assumptions are made within the below figures:

1, All data is sourced from crystal report. This report looks at invoices paid between 01/04/09 - 31/03/10 for specific expense codes i.e.

23700	Stationery
25800	Computer Hardware (Rev)
47703	Computer Hardware (Cap)
25702	Photocopier Rent

2, Actual charges for Stationery, Computer Hardware and Photocopier Rent have been taken from the ledger as the invoice report will include old year charges (accrued invoices) and will thus not match.

3, Ledger figure will also include NHS Logistics feeds and other feeds not included in the invoice download as these are charged against control codes.

4, There is a likelihood that some of the expenditure against the above identified codes may not relate to there subjective category. i.e. not ALL of the stationery is stationery etc.

5, FOI request asks specifically for computer purchases, we do not separate the purchase of PC's from computer hardware specifically therefore only the value of computer hardware has been provided.

Medicines

Drugs spend 2009/10 was £11,784,356
(Drugs = £11,073,197 + FP10's = £711,159)

Stationery

Schedule of Suppliers with Invoices being charged to Stationery (23700) in 09/10

Sum of Invoice Value SUPP_NAME	Total
ACCESS DISPLAYS LIMITED	405
ACORN PACKAGING SUPPLIES LTD	92
ALAN BIRCH ART DIRECTOR	60

ALEXANDRA WORKWEAR LTD,	456
ARGOS A/C: 118105	171
B&MBC INTERNATIONAL BOOKSELLERS	2,962
BANNER BUSINESS SERVICES LTD	1,040
BDA PAEDIATRIC GROUP	68
BIOMERIEUX UK LTD	804
BLITHE COMPUTER SYSTEMS LTD	1,193
BLOOMSBURY EDUCATIONAL LTD.,	20
BOC LTD(MANCHESTER)	177
BODET LTD.,	193
BRAINWAVES,	98
BT PLC	173
BUSINESS DICTATION LTD	1,732
CALDIC SERVICES LTD.,	289
CALE BRIPARC LTD	984
CARL ZEISS OBERKOCHEN LTD	7
CAVALIER LABELS & BUSINESS SYSTEMS	380
CDI DOCUMENT MANAGEMENT LTD	2,385
CELLPATH PLC	118
CENTRAL MEDICAL SUPPLIES LTD	1,762
CERBERUS SERVICES LTD	6,289
CHARTERED INSTITUTE OF ENVIROMENTAL HEAL	866
COMET BUSINESS SERVICES,	472
CO-OPERATIVE TRAVEL MANAGEMENT	18
CYGNET BUSINESS DEVELOPMENT LTD	1,319
DARLASTON TYPEWRITER CO LTD	70
DARO UV SYSTEMS LTD	410
DCRS	856
DELL COMPUTER CORPORATION LTD	1,007
DUNNS IMAGING GROUP PLC	44
EA GROUP UK LTD	4,280
EMC ADVERTISING GIFTS	552
EMERGENT CROWN	1,217
END TO END LABELS	118
ENVOSORT LTD	253
FOCUS MEDICAL SERVICES	2,350
FOREMOST SIGNS LTD	102
FORESTFIELD SOFTWARE LTD	138
FOUR X NINETY LTD	1,916
FPD GROUP LIMITED,	21,656
GE IMAGING	755
GO OUTDOORS	106
GRAHAME GARDNER LTD	301
GRANT THORNTON	119,138
GUYMARK UK	138
H C SLINGSBY PLC	639
H JENKINSONS &COMPANY LTD	1,042
HAAG-STREIT UK LTD	438
HARLOW PRINTING WORKS NORTHERN	555
HEALTH EDGE SOLUTIONS	242
HEART OF BIRMINGHAM TEACHING PCT	1,028

HENDERSON BIOMEDICAL LTD	2,331
HENLEYS MEDICAL SUPPLIES LTD, HMV	2,279 6
HOBS REPROGRAPHICS PLC	3,087
HOTLINE GROUP LTD	529
HUNTLEIGH HEALTHCARE (LUTON) LTD	170
ICNARC	4,139
ICP COMPANY	985
ICUSTEPS	12
ID CARD SOLUTIONS	247
IMAGESTORE	83
iMECS	1,000
INCOM TELECOMMUNICATIONS	903
INDEX COMPUTER SUPPLIES	122
INDIGO INDUSTRIAL SUPPLIES	434
INFALABEL LTD	318
INSIGHT	1,433
INSTITUTE FOR INNOVATION & IMPROVEMENT	205
INSTITUTE OF BIOMEDICAL SCIENCE	52
INSTITUTE OF BIOMEDICAL SCIENCES	105
JONES & BROOKS LTD	457
KALL KWIK (WALSALL)	207
L G DAVIS (STATIONERS) LTD	6,218
LANE BUSINESS SYSTEMS LTD,	8,614
LEICA BIOSYSTEMS PETERBOROUGH LTD	83
M & J FASHIONS	19
MA HEALTHCARE LTD	97
MACFARLAN PACKAGING	68
MACO-PHARMA UK LTD	152
MEDELA UK LIMITED	92
MEDGRAPHICS LTD	1,105
MEDIA RESOURCES	1,488
MIDAS MEDICAL STORAGE LTD	3,420
MIDCO PRINT & PACKAGING LTD	7,540
MISCO COMPUTER SUPPLIES	122
MK WORKWEAR & SAFETY CO LTD	152
MOTION (LEICESTER) LTD.,	3,307
NCT MATERNITY SALES LTD	36
NEWGATE TECHNOLOGY LTD	7,036
NIMLOK LTD	251
P.M. LABELS	53
PAGE ONE COMMUNICATIONS LTD	249
PH LABELS LTD	3,588
PHYSIOMED SERVICES	29
PRINTWORKS	14,075
PROBRAND LTD	3,422
QUALITY HEALTH MANAGEMENT CONSULTANTS	3,812
QUALITY HOTEL & SUITES WALSALL	82
RAYMOND A LAMB	198
RELKO BRANDED SAFETY & ACTIVEWEAR	16
RIBBON WORKS LTD	137

RICHARDSONS OF LEICESTER LTD	28
RR DONNELLEY	450
RUSSELL JONES & WALKER SOLICITORS	34
RW PRINT	5,864
SAFEGUARD BUSINESS SYSTEMS	1,001
SCAN COIN-OMSER UK LTD	348
SCHUCO INTERNATIONAL LIMITED	157
SCIENTIFIC & CHEMICAL SUPPLIES LTD	32
SECUREFAST PLC	1,097
SECURITY PRINTING & SYSTEMS LTD	1,056
SP SERVICES	2,477
SPECTRUM PRINT DIRECT	3,581
STAMPS DIRECT LTD	928
STORWELL LTD	913
SWIFT BUSINESS EQUIPMENT LTD	84
TEAL FURNITURE	146
THE BHAM CHILDRENS HOSP NHS TRUST	24
THE COUNTY HOTEL	1,425
THE DESK CENTRE LTD	116
THE JESSOP GROUP LTD	24
TIME SYSTEMS (UK)LTD	332
TMP WORLDWIDE LTD	7,314
TOMLINSONS BOOK SERVICES	379
TSSI LTD	1,051
UK LASER SUPPLIES LTD,	7,816
UNIV HOSP BHAM NHS FOUNDATION TRUST	989
UNIVERSITY OF WOLVERHAMPTON	53,927
VENRIDGE LTD	5,247
VIKING OFFICE SUPPLIES LTD	1,282
VODAFONE	124
VWR LIMITED	183
WAGSTAFF INTERIORS GROUP	3,472
WALSALL COLLEGE OF ARTS & TECHNOLOGY	72
WALSALL FOOTBALL CLUB LTD	3,374
WALSALL PRIMARY CARE TRUST	68
WEBBERLEYS PRINTERS	7,946
WILLIAMS MEDICAL SUPPLIES LTD	582
XEROX (UK) LTD	2,274
XEROX FINANCE LTD	1,019
Grand Total	385,681
NHS Logistics (Alfreton)	195,742
Total Spend per Ledger 0910	581,423

Computers

Schedule of Suppliers with Invoices being charged to Comp Hardware (25800&47703) in 09/10

Sum of Invoice Value	
Supplier Name	Total
AMERICANINO LTD	259
B2NET LTD	158,632
BMS	2,966
BT PLC	184
BYTES TECHNOLOGY GROUP	329
CLINISYS PATHOLOGY LIMITED	3,288
DELL COMPUTER CORPORATION LTD	105,558
EACS LIMITED	3,614
EQUANET LTD	94,300
FOLDING SPACE	3,000
GHG SOFTWARE DEVELOPMENTS LTD	2,058
HBO & COMPANY (UK) LTD	3,220
HERALD INFORMATION SYSTEMS	144
HEWLETT PACKARD	1,804
ICNet Ltd	2,996
INSIGHT	966
LECO COMPUTER SUPPLIES LTD.,	293
MAILBOX INTERNATIONAL LTD	33,472
METALOGIX INTERNATIONAL GMBH	520
METICULUS SOLUTIONS LTD	1,450
MISCO COMPUTER SUPPLIES	9,041
MISL MICRO IMAGING SERVICE LTD	146
OLYMPUS OPTICAL CO UK LTD	16,213
PARITY MEDICAL	2,381
PROBRAND LTD	7,448
PROFILE IT	173
RDP HEALTH LTD	21,626
SOUTHERNS OFFICE INTERIORS LTD	189
THE WALSALL HOSPITAL CO PLC	346,408
VENRIDGE LTD	2,477
VODAFONE	3,048
Grand Total	828,204

Capital (47703) per ledger 0910 1,121,863

Revenue (25800) per ledger 0910 106,656

Total Spend per ledger 0910	1,228,519
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Photocopiers

**Schedule of Suppliers with Invoices
being charged to Photocopier Rent
(25702) in 09/10**

Sum of Invoice Value
Supplier Name

Total

CANON (UK) LTD	12,969
XEROX (UK) LTD	14,229
XEROX FINANCE LTD	18,312
Grand Total	45,510
Total Spend per Ledger 0910	53,074

10110

Maternity Staffing

- Has there been a fall in the number of midwife posts at the trust over the last 12 months for which data is available?
Yes (but only 0.30wte)
- If yes, how many fewer posts are there since this time last year (if possible I would like this figure as a percentage)
April 2009 166 midwives actually in post (incl Neo Natal Unit (NNU)) with budget for 135.35wte
March 2010 162 people actually in post (incl NNU) with budget for 135.05wte

In terms of budget the fall was 0.22%
- Has the trust seen a fall in the number of maternity support workers in the last 12 months for which data is available?
No, actually increased
- If yes, how many fewer posts are there since this time last year (if possible I would like this figure as a percentage)
April 2009 budget 31.84wte
March 2010 budget 35.09wte
- How many vacant midwife posts are there currently at the trust?
5.13wte vacant posts in March 2010
- How many vacant support worker posts are there currently at the trust?
None

**10410
Oncology Drugs**

We are looking for the number of patients currently being treated in your Trust with the drugs:

- Glivec
- Sutent
- Tassigna
- Sprycel

For the conditions:

- chronic myeloid leukaemia (CML)
- gastrointestinal stromal tumour (GIST)
- renal cell carcinoma (RCC)

Please insert the patient numbers in the table:

Drug	CML	GIST	RCC
Glivec (Novartis)	7	0	
Sutent (Pfizer)		0	18
Sprycel (Novartis)	2		
Tassigna (Novartis)	3	0	

**10710
Charges for TV & phone**

1. I would like to know how much the hospital charges patients to watch TV and use the phone each day.
2. If the hospital charges for these facilities separately I would like the separate daily breakdown of these costs.
3. I would also like to know what company provides these services?

We do not charge for the use of TVs, if the patient wishes to purchase a set of headphones – these are available at £3 each. The facility is in house and not provided by an external company.

Telephone services are via public payphones located around the Trust and not at patients bedsides. Standard call rates apply which are not set by the Trust.

10510

A&E patients not registered with a GP

The information that we are requesting is as follows:

1. The number of persons admitted to the Accident and Emergency department at Walsall Manor Hospital who were not registered with an NHS GP in the year 2008 and 2009.
958
2. A breakdown by ethnicity or nationality for the patients who accessed the Accident and Emergency department at Walsall Manor Hospital who were not registered with a GP in the year 2008 and 2009.

QryFOIA&ENoGP200809	
EthnicOrigin	Expr1
Not given	369
Asian Bangladeshi	11
Asian Indian	24
Asian Other	12
Asian Pakistani	27
Black African	10
Black Caribbean	5
Black Other	2
Chinese	1
Mix Other	7
Mix White-Asian	2
Mix White-BlackCaribb	7
Not Stated	31
Other Ethnic	21
White British	382
White Irish	4
White Other	42

3. The number of persons refused access to Accident and Emergency services at Walsall Manor Hospital because they are not registered with an NHS GP in the year 2008 and 2009.
Zero. Walsall Manor Hospital does not refuse anyone treatment.
4. A breakdown by ethnicity or nationality for the patients who were refused access to the Accident and Emergency department at Walsall Manor Hospital because they were not registered with a GP in the year 2008 and 2009.
Not available- reason explained in question 3.

10610
Managerial Bonuses

I would like to make a request for information.

It should be noted that all bonuses received by managerial staff are performance related and are payable only on achievement of agreed objectives

1. I would like to know how many managerial staff (non clinical staff) employed in the trust were given bonuses in 2009.

2 Managerial Staff

2. I would also like to know the total cost of these bonuses.

£10578

3. If possible I would like to know the highest amount paid in bonuses to any managerial member of staff in 2009, and their normal salary.

£6347 Normal Salary £71575.77

4. I would like to know how many managerial staff were given bonuses in 2008?

3 Managerial Staff

5. I would also like to know the total cost of these bonuses in 2008

£12495

Please note that the information in relation to Directors has already been released and is available within our Disclosure Log (contained within the Publication Scheme), Quarter 4 2009. Link to publication scheme as below:

<http://www.walsallhospitals.nhs.uk/WalsallHospitals09/AbouttheTrust/FOI.asp>

10810

Redundancy payments for staff

1. Please provide the total value of redundancy payments for staff in each of the last three financial years, 2007/8, 2008/9, 2009/10.
 - 2007/08 - Nil
 - 2008/09 - £446,839.51
 - 2009/10 - £256,597.80

2. Please state, for each of these financial years, how many redundancies this total relates to
 - 2007/08 – Nil
 - 2008/09 - 8 people
 - 2009/10 - 7 people

3. Please detail the number of redundancy payments over £100,000, in £50,000 brackets.
 - 2007/08 – Nil
 - 2008/09 £100,000 - £150,000 (1 person)
 - 2009/10 £100,000 - £150,000 (1 person)
 - All other redundancies were under £100,000

10910

Case Note Folders

1. Who is the incumbent supplier for case note folders?

The supplier used at Walsall Hospitals NHS Trust for case note folders in Rotadex

2. Is there a contract in place?

No formal contract, but have agreed pricing, it is on the Procurement work plan to formally tender in the future

3. What is the duration of the contract?

N/A

4. What is the start date of the contract?

N/A

5. What is the size of the contract?

N/A

6. What is the annual spend on the contract?

N/A as no contract but for this product we spend just under £10k

7. If the contract(s) are part of a tender process please provide the completed and priced invitation to tender documents submitted by all participants and their respective pre-qualification questionnaires

N/A

8. How are old records stored / retrieved?

An off site facility is used, with documents retrieved and courier delivered by the company as required.

9. Has there been a similar Freedom of Information request regarding medical records folders in the past? If so when, and were the findings published (and where)?

According to our FOI requests we have never received a request regarding medical records folders.

11010

IT Virtualisation

Please note that Informatics is a shared service between Walsall Hospitals NHS Trust and NHS Walsall (PCT) therefore we can only release information pertaining to our staff and services.

1. A copy of the ICT Strategy that covers the year 2009/10, if no such strategy exists please include a copy of your Trust's strategy
Copy of the most recent IT strategy / plan is attached

2. A copy of the Trust's corporate management structure
See question 4 response

3. Contact details for the head of IT/ICT at your Trust
See question 4 response

4. A copy of the organisational structure of the IT/ICT department.
This information is refused under Section 23(3) of the Freedom of Information Act – 'Information available because of publication schemes'

However, in the spirit of the Act please find below the direct link to our Trust Structures Log on our website, link as below:

<http://www.walsallhospitals.nhs.uk/WalsallHospitals09/AbouttheTrust/AboutUs.asp>

Please scroll to the bottom of the page and click on the 'Trust Structures Log' link. Please note we do not release individual staff email addresses and all staff are contactable by name or job title via our main switchboard (number as above). The Head of IT works for NHS Walsall and therefore you would need to contact them directly for further information.

5. Expenditure on IT/ICT on non-staff costs by major cost centres (hardware, software) for 2009/10
This information is also refused under Section 23(3) of the Freedom of Information Act – 'Information available because of publication schemes'

The information required is contained within our disclosure log in the response to 6110 in disclosure log Quarter 1, 2010. Link to publication scheme as below:

<http://www.walsallhospitals.nhs.uk/WalsallHospitals09/AbouttheTrust/FOI.asp>

6. Does the Trust have any virtualization technology provided by the local IT/ICT department
Yes VM Ware, VSphere4

7. Was the virtualisation implemented as a planned change, if so please supply the business case, project plan, other high-level project documents and any end of project reports or evaluation?
No, this was not a planned changed.

8. How many virtual servers does the IT/ICT department provide to the Trust, as of June 2010? Please give a breakdown by technology and platform (VMWare, Hypervisor, etc)
30 virtual servers are provided to Walsall Hospitals NHS Trust and they are all VM Ware.

9. How many physical servers are utilised by the Trust, excluding any hosting solely virtual servers, as of June 2010?
[14 physical servers are utilised for VM hosting.](#)
10. Costs associated with the virtual environment for the year 2009/10, capital and revenue?
Please provide a list of contracts and costs associated with support of the virtual platform(s) in the year 2009/10
[£7,000 – VM Ware Training Courses](#)
11. What ratio of IT/ICT services are provided on the virtual platforms as of June 2010?
[1 virtual: 3 physical](#)
12. The number of staff and their job titles who are authorised to administer the virtual platform as of June 2010?
[All IT Support engineers are authorised to do basic administration but only IT Manager makes configuration changes.](#)
13. If no virtual technologies are supplied by the IT/ICT department, what date does the Trust's IT/ICT department expect to implement such technology, if any?
[N/A](#)

11110
Drugs Formulary

Would it be possible to provide the following details:

1. A copy of the formulary/business case submission form. Is there a separate form for products achieving a successful NICE TA approval?
Please find attached a copy of the submission form. There is no separate form for products achieving a successful NICE TA approval.
2. A list of the D&T members/decision makers
See *note below
3. Is it a standalone or joint formulary i.e. secondary care or both primary and secondary?
See *note below
4. A copy of a flow chart of the procedure for application and timelines (if you have one!)
Please find attached a copy of the procedures flowchart.
5. How often do the committee(s) sit and time taken to reach a decision.
See *note below
6. A copy of the current drug formulary
See *note below

***Note:**

The information in response to questions 2, 3, 5 and 6 is refused under Section 23(3) of the Freedom of Information Act – ‘Information available because of publication schemes’

However, in the spirit of the Act please find below the direct link to our Publication Scheme on our website, link as below (click on ‘publication scheme’):

<http://www.walsalhospitals.nhs.uk/WalsallHospitals09/AbouttheTrust/FOI.asp>

The information required is contained within our disclosure log in the response to 3109 in disclosure log quarter 2 2009 and 8309 in disclosure log quarter 4, 2009.

11210

Private patient tariff 2009/2010 - 2010/2011

WALSALL HOSPITALS NHS TRUST

CHARGES FOR PRIVATE PATIENTS FOR 2009/10 AND 2010/11

Please note that fees charged by surgeons and anaesthetists are not included in the private patient prices.

		Private Patients charges for 2010/11 & 2009/10	
		£ 2010/11	£ 2009/10
1	CASES TREATED ON WARDS		
	The cost charged to the patient will be:		
1	Length of stay times (1.1.1) plus (1.5.1 or 1.5.2) if appropriate.		
2	A separate daily charge for any period spent on ITU or HDU A theatre charge as at		
3	1.2		
4	A charge for any of the specific items listed at 1.3		
	Inpatients		
1.1	Daily charge for wards and other non-theatre costs		
1.1.1	Cost per day - non intensive wards	329	317
1.1.2	I.T.U. cost per day	2063	1,991
1.1.3	H.D.U. cost per day	869	839
1.2	Charge for use of theatre Length of operation defined as being from start of operation (into theatre) to time into recovery. NB weekend use of theatres will be charged at double rates.		
1.2.1	Operations lasting up to 30 minutes	599	578
1.2.2	Operations lasting over 30 and up to 60 minutes	1125	1,086
1.2.3	Operations lasting over 60 and up to 120 minutes	2082	2,009
1.2.4	Operations lasting longer than 120 minutes	2848	2,748
1.3	Supplements for high cost items		
1.3.1	Charnley hip prosthesis	1016	980
1.3.2	JRI hip prosthesis	1810	1,747
1.3.3	PFC knee system	2163	2,087
1.3.4	Coonrad Murray Elbow	3089	2,981
1.3.5	Global Shoulder	2164	2,088
1.3.6	Dynamic hip screw	532	513
1.3.7	Other prostheses - Including Stents and Grafts		

1.3.8	Certain isotopes		
1.3.9	High cost chemotherapy drugs		
1.3.10	Bone Anchored Hearing Aids - Internal Fittings (including abutment) (see under Audiology for hearing aid fitting charges)	3803	3,670

1.4 All Inclusive Prices for Specific Procedures.

1.4.2	Religious Circumcision		
	Age Under 2 (Ward)	257	248
	Age Over 2 (Day Theatre)	378	365

1.5 Supplement For Single Room Per Day

1.5.1	Normal Accommodation	29	28
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Day Cases Treated On

1.6 Wards

The patient charge will comprise one of (1.6.1), (1.6.2) or (1.6.3) and the supplement for use of theatre if used.

	Charge for wards and other non-theatre costs		
1.6.1	Visit lasting up to 15 minutes	116	112
	Visits lasting 15-30 minutes		
1.6.2	minutes	165	159
1.6.3	Visits lasting longer than 30 minutes	304	293

Supplement for use of theatres

Length of operation defined as being from start of anaesthetic to time into recovery.

NB weekend use of theatres will be charged at double rates.

1.6.4	Operations lasting up to 30 minutes	535	516
1.6.5	Operations lasting over 30 and up to 60 minutes	1035	999
1.6.6	Operations lasting over 60 and up to 120 minutes	1999	1,929
1.6.7	Operations lasting longer than 120 minutes	2935	2,832

1.6.8	Supplement for use of side ward	63	61
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1.7 Supplement for Hormone Replacement Therapy

1.8 AMENITY BEDS

1.8.1	Accommodation in a single room	79	76
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2 NON-RESIDENT CHARGES

2.1 Outpatients

2.1.1	Consultation cost			
2.1.1.1		With Nursing	77	74
2.1.1.2		Without Nursing	70	68
2.1.2	Minor Operation		125	121
2.1.4	PUVA treatment		98	95
2.1.5	PUVB treatment		80	77

2.2 Patients Using SDU

Length of operation defined as being from start of anaesthetic to time into recovery.
NB weekend use of theatres will be charged at double rates.

2.2.1	Operations lasting up to 10 minutes		299	289
2.2.2	Operations lasting over 10 and up to 30 minutes		503	485
2.2.3	Operations lasting over 30 and up to 60 minutes		952	919
2.2.4	Operations lasting longer than 60 minutes		1928	1,861
2.2.5	Supplement for use of side ward		63	61
2.2.6	Use of SDU bed only		116	112

2.3 Pathology

2.3.1	Biochemistry		26	25
2.3.2	Microbiology		26	25
2.3.3	Haematology		26	25
2.3.4	Histology - Aspirates, Cytology		26	25
2.3.5	Histology - Other		48	46

2.4 Imaging

2.4.1	BARIUM MEAL		91	88
2.4.2	PELVIS + 1 LATERAL		37	36
2.4.3	ABDOMEN-ERECT + SUPINE		34	33
2.4.4	ANKLE		29	28
2.4.5	CERVICAL SPINE		28	27
2.4.6	CHEST - PA/AP		23	22
2.4.7	FINGER(S)		19	18
2.4.8	FOOT		22	21
2.4.9	KNEE		29	28
2.4.10	LUMBAR SPINE/LUMBAR SACRAL		27	26
2.4.11	DENTAL-OPT		27	26
2.4.12	PELVIS AP		30	29
2.4.13	SHOULDER		33	32
2.4.14	SKULL		36	35
2.4.15	TIBIA + FIBULA		24	23
2.4.16	US ABDOMEN - LOWER		46	44
2.4.17	US ABDOMEN - UPPER		43	41
2.4.18	US ANC - GP NO FILMS		33	32
2.4.19	US THYROID		46	44
2.4.20	NM-BONE SCAN		122	118
2.4.21	CT HEAD WITHOUT CONTRAST		143	138
2.4.22	CT HEAD WITH CONTRAST		183	177

Prices for other investigations available upon application to the department.

2.7 Other Diagnostic Procedures

Audiology

2.7.1	Pure Tone Audiometry	83	80
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Prices for other investigations available upon application to the department.

Clinical Measurement

2.7.6	Electrocardiography	18	17
2.7.7	Electroencephalography	120	116
2.7.8	Electromyelography	77	74

2.7.9	Orthoptics	56	54
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2.8 Procedures in Endoscopy Suite

2.8.1	Upper Gastro Intestinal Endoscopy	166	160
2.8.2	Upper G.I. with APC Treatment	456	440
2.8.3	Lower Gastro Intestinal Endoscopy	446	430
2.8.4	Endoscopic Retrograde Cholangio Pancreatography (ERCP)	1021	985
2.8.5	Capsule Endoscopy	1046	1,009

Drugs prescribed to private outpatients will be at cost plus 50%